

AGENDA

**Edmonds Public Facilities District
Adjourned Meeting of the Board of Directors
HYBRID: Edmonds Center for the Arts – Green Room, or
via Zoom at <https://us02web.zoom.us/j/84245112222>
Thursday, August 22, 2024**

7:30 AM - CALL TO ORDER

- **Call to Order** Ray Liaw 7:30
 - Attendance of those attending in-person for Minutes

- **Land Acknowledgement & Equity Statement** Volunteer 7:31

We acknowledge that we work, live, and gather on the unceded territory of the Coast Salish Tribes. We honor with gratitude the land itself and the Coast Salish Peoples of our region, past, present, and future. This acknowledgement does not take the place of authentic relationships with indigenous communities but serves as a first step in honoring the land we are on.

ECA is committed to equity leadership in the arts community and becoming an anti-racist organization. These commitments reflect a careful ongoing examination of the history of privilege and power in our industry and within our organization. By continually testing and modifying our policies and procedures, we strive to increase equity in access, opportunities, and resources at ECA. The impact of this work will be evident on our stage, among our patrons and supporters, and within our staff, volunteers, and boards.

- **Agenda Review & Approval** Ray Liaw 7:33
- **Board President's Comments** Ray Liaw 7:35
- **Public Comment** 7:40
- **Consent Agenda** Ray Liaw 7:45
 - Disbursement Reports: July 2024
 - Meeting Minutes:
 - i. July 25, 2024
- **Old Business** Ray Liaw/
Lori Meagher 7:47
 - Prior Action Items Review
 - August Staff Report – Questions/Comments?
- **PFD Board Business** Ray Liaw/
Lori Meagher 7:50
 - Surplus Policy
 - Historic Building Preservation Fund Policy
 - 2024 Budget Reforecasting
- **PFD Board Member Reports** Ray Liaw 8:05
- **Associate Executive Director Update** Lori Meagher 8:15
 - Finance Update
 - i. Audit Update
 - ii. Insurance Coverage/Assessment
 - Season 24/25 Rental Rates
 - Human Resources Update
 - Facilities Update

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| • Executive Director Update <ul style="list-style-type: none">• Development Update- Gala• Programming/Revenue Update• Strategic Planning Update• Partnership | Kathy Liu | 8:35 |
| • Closed Session <ul style="list-style-type: none">• RCW 42.30.140- Negotiations | Ray Liaw/
Kathy Liu/Lori Meagher | 8:50 |
| • New Business | Ray Liaw | 9:00 |
| • Adjourn | Ray Liaw | 9:05 |

NEXT EPFD BOARD MEETING – September 26, 2024

ACTION ITEMS:

1. August EPFD Board Meeting
 - a. Approve budget reforecast, including how changes impact next year's budget (distribute to Admin & Fin and EPFD Board in advance of August meeting)
 - b. Approve Surplus Policy
 - c. Staff clarify scope of coverage under Enduris insurance policy
 - d. Approve Amended Employee Handbook
 - e. Approve recommended rental pricing for 2025
 - f. Approve Historic Building Preservation Fund Policy
 - g. Agenda item to check on progress of new approaches related to big picture strategies
2. September meeting
 - a. EPFD Board input on proposed mission
3. Consider posting Historic Building Preservation Fund Policy or purpose and use of funds on ECA website.
4. Consider posting committees, their responsibilities and membership on the ECA website
5. Future Tasks
 - a. Recognize committees in bylaws