



**INSTRUCTIONS FOR TRANSFERING GIFTS OF SECURITIES  
TO EDMONDS CENTER FOR THE ARTS**

**Tax ID: 74-3089412**

Transfer to Edmonds Center for the Arts Account at Charles Schwab.

Account: 6105-7731  
DTC: 0164  
Code: 40

Broker: Charles Schwab & Co., Inc.  
PO Box 678291  
Orlando, FL 32862  
(800) 435-4000

*PLEASE NOTE: Edmonds Center for the Arts does not automatically receive notification from Schwab & Co. that a transfer of securities has been received in our account. We ask that you please notify us in writing once you have ordered a securities transfer so that we may process and acknowledge your gift in a timely manner. Thank you for your assistance and thank you for your generous support!*

To notify ECA of a stock transfer, or for any questions, please contact:

Katherine Smith  
Development Manager  
Direct: 425-275-4483  
katherine@ec4arts.org

or

Brent Gibbs  
Development Assistant  
Direct: 425-275-9489  
brent@ec4arts.org