

AGENDA

**Edmonds Public Facilities District
Adjourned Meeting of the Board of Directors
HYBRID: Edmonds Center for the Arts – Green Room, or
via Zoom at <https://us02web.zoom.us/j/84245112222>
Thursday, October 24, 2024**

7:30 AM - CALL TO ORDER

- **Call to Order** Ray Liaw 7:30
 - Attendance of those attending in-person for Minutes
- **Land Acknowledgement & Equity Statement** Volunteer 7:31

We acknowledge that we work, live, and gather on the unceded territory of the Coast Salish Tribes. We honor with gratitude the land itself and the Coast Salish Peoples of our region, past, present, and future. This acknowledgement does not take the place of authentic relationships with indigenous communities but serves as a first step in honoring the land we are on.

ECA is committed to equity leadership in the arts community and becoming an anti-racist organization. These commitments reflect a careful ongoing examination of the history of privilege and power in our industry and within our organization. By continually testing and modifying our policies and procedures, we strive to increase equity in access, opportunities, and resources at ECA. The impact of this work will be evident on our stage, among our patrons and supporters, and within our staff, volunteers, and boards.

- **Agenda Review & Approval** Ray Liaw 7:33
- **Board President's Comments** Ray Liaw 7:35
- **Public Comment** 7:40
- **Consent Agenda** Ray Liaw 7:45
 - Meeting Minutes:
 - i. August 22, 2024
 - ii. September 26, 2024
 - August & September 2024 Disbursement Reports
- **Old Business** Ray Liaw/ Lori Meagher 7:47
 - Prior Action Items Review
 - September Staff Report – Questions/Comments?
- **PFD Board Business** Ray Liaw/ Lori Meagher 7:50
 - Surplus Policy
- **PFD Board Member Reports** Ray Liaw 8:00
- **Associate Executive Director Update** Lori Meagher 8:15
 - Finance Update
 - i. Audit Update
 - ii. 1st Draft Budget Preview
 - Rentals: Research of 2010 Partnership Rate/Partnership Agreement
 - Human Resources Update
 - Facilities Update

- **Executive Director Update** Kathy Liu 8:45
 - Development Update- Gala Debrief
 - Programming/Revenue Update
 - Strategic Planning Update
 - Partnership
 - Marketing- Results of Past Patron Surveys

- **New Business** Ray Liaw 9:00

- **Adjourn** Ray Liaw 9:05

SPECIAL MEETING (EPFD Board & Admin & Finance Committee) – November 20, 2024

NEXT EPFD BOARD MEETING – November 24, 2024

ACTION ITEMS:

1. Consider independent review of insurance coverage
2. Send meeting hold for rescheduled November EPFD Board meeting (Nov. 21)
3. Send meeting hold for November 21 Joint Admin & Finance Committee/EPFD Board meeting
4. Develop talking points for Facilities & Operations committee
5. October 24 EPFD Board meeting
 - a. Approval of Surplus Policy
 - b. Results of research re 2010 partnership rate/partnership agreement
 - c. Results of past patron surveys
 - d. Risk versus coverage insurance analysis