

**Edmonds Public Facilities District
Adjourned Meeting of the Board of Directors
HYBRID: Edmonds Center for the Arts – Green Room, or
via Zoom at <https://us02web.zoom.us/j/84245112222>
Thursday, November 21, 2024**

7:30 AM - CALL TO ORDER

- **Call to Order** Ray Liaw 7:30
 - Attendance of those attending in-person for Minutes

- **Land Acknowledgement & Equity Statement** Volunteer 7:31

We acknowledge that we work, live, and gather on the unceded territory of the Coast Salish Tribes. We honor with gratitude the land itself and the Coast Salish Peoples of our region, past, present, and future. This acknowledgement does not take the place of authentic relationships with indigenous communities but serves as a first step in honoring the land we are on.

ECA is committed to equity leadership in the arts community and becoming an anti-racist organization. These commitments reflect a careful ongoing examination of the history of privilege and power in our industry and within our organization. By continually testing and modifying our policies and procedures, we strive to increase equity in access, opportunities, and resources at ECA. The impact of this work will be evident on our stage, among our patrons and supporters, and within our staff, volunteers, and boards.

- **Agenda Review & Approval** Ray Liaw 7:33

- **Board President’s Comments** Ray Liaw 7:35

- **Public Comment** 7:40

- **Consent Agenda** Ray Liaw 7:45

- Meeting Minutes:
 - i. September 26, 2024
 - ii. October 24, 2024
- October 2024 Disbursement Report

- **Old Business** Ray Liaw/ 7:47

- Prior Action Items Review Lori Meagher
- October Staff Report – Questions/Comments?

- **PFD Board Business** Ray Liaw/ 7:50

- Surplus Policy Lori Meagher
- EPFD/IATSE15 Contract
 - i. Resolution for Executive Director to sign

- **PFD Board Member Reports** Ray Liaw 8:00

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| <ul style="list-style-type: none"> • Executive Director Update <ul style="list-style-type: none"> • Development Update • Programming/Revenue Update • Strategic Planning Update • Marketing- Results of Past Patron Surveys • Capacity Presentation • Campus Footprint | Kathy Liu | 8:10 |
| <ul style="list-style-type: none"> • Associate Executive Director Update <ul style="list-style-type: none"> • Finance Update <ul style="list-style-type: none"> i. Audit Update ii. 2nd Draft FY2025 Budget • Human Resources Update <ul style="list-style-type: none"> i. Position Grades/Ranges • Facilities Update | Lori Meagher | 8:30 |
| <ul style="list-style-type: none"> • New Business | Ray Liaw | 8:45 |
| <ul style="list-style-type: none"> • Executive Session | Ray Liaw | 8:50 |
| <ul style="list-style-type: none"> • Adjourn | Ray Liaw | 9:05 |

NEXT EPFD BOARD MEETING – December 12, 2024

ACTION ITEMS:

1. November EPFD Board Meeting agenda items
 - a. Approval of September 26, 2024 EPFD Board Meeting Minutes (with blanks filled in)
 - b. Approval of Surplus Policy
 - c. Results of past patron surveys
 - d. McIalwain Access Fund
 - e. Abbreviated capacity presentation to EPFD Board as part of 2025 budget presentation
2. Send meeting invite for audit exit conference when date is determined
3. Send EPFD Board 2010 Partnership Rate/Partnership Agreement