

**Edmonds Public Facilities District
Adjourned Meeting of the Board of Directors
HYBRID: Edmonds Center for the Arts – Green Room, or
via Zoom at <https://us02web.zoom.us/j/84245112222>
Thursday, January 23, 2025 7:30AM**

7:30 AM - CALL TO ORDER

- **Call to Order** Ray Liaw 7:30
 - Attendance of those attending in-person for Minutes

- **Land Acknowledgement & Equity Statement** Volunteer 7:31

We acknowledge that we work, live, and gather on the unceded territory of the Coast Salish Tribes. We honor with gratitude the land itself and the Coast Salish Peoples of our region, past, present, and future. This acknowledgement does not take the place of authentic relationships with indigenous communities but serves as a first step in honoring the land we are on.

ECA is committed to equity leadership in the arts community and becoming an anti-racist organization. These commitments reflect a careful ongoing examination of the history of privilege and power in our industry and within our organization. By continually testing and modifying our policies and procedures, we strive to increase equity in access, opportunities, and resources at ECA. The impact of this work will be evident on our stage, among our patrons and supporters, and within our staff, volunteers, and boards.

- **Agenda Review & Approval** Ray Liaw 7:33

- **Board President’s Comments** Ray Liaw 7:35

- **Public Comment** 7:40

- **Consent Agenda** Ray Liaw 7:45

- Meeting Minutes:
 - November 20, 2024 Special Meeting
 - November 21, 2024
 - December 16, 2024 Special Meeting
- November & December 2024 Disbursement Reports
- Resolution for Executive Director Compensation

- **Old Business** Ray Liaw/ 7:47

- Prior Action Items Review Lori Meagher
- January Staff Report – Questions/Comments?

- **PFD Board Business** Ray Liaw/ 7:50

- Surplus Policy Lori Meagher

- **PFD Board Member Reports** Ray Liaw 8:00

- Lead Conference Wayne Grotheer

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| <ul style="list-style-type: none"> ● Executive Director Update <ul style="list-style-type: none"> ● Programming / Outreach <ul style="list-style-type: none"> ● Ticket Sales Update ● Results of past patron surveys ● Strategic Planning Update | Kathy Liu | 8:15 |
| <ul style="list-style-type: none"> ● Associate Executive Director Update <ul style="list-style-type: none"> ● Administrative <ul style="list-style-type: none"> ● Board Member Terms ● Process for Applications ● Finance Update <ul style="list-style-type: none"> ● Cash Flow ● Human Resources <ul style="list-style-type: none"> ● Hiring Update ● Employee Handbook- Update ● IDEA- Update ● Facilities | Lori Meagher | 8:30 |
| <ul style="list-style-type: none"> ● Department Head Presentation | Diana Ortega | 8:50 |
| <ul style="list-style-type: none"> ● New Business | Ray Liaw | 9:00 |
| <ul style="list-style-type: none"> ● Adjourn | Ray Liaw | 9:05 |

NEXT EPFD BOARD MEETING – February 27, 2025

ACTION ITEMS:

1. January Meeting
 - a. Approval of Surplus Policy
 - b. Results of past patron surveys
 - c. McIalwain Access Fund
 - d. Board VP Grotheer presentation regarding LEAD conference
2. Send out doodle poll for December meeting date
3. Provide ECA Presented Programming spreadsheet to Board Member Brewster
4. Send meeting invite for audit exit conference when date is determined
5. Send EPFD Board 2010 Partnership Rate/Partnership Agreement